



**OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES, ODISHA,
BHUBANESWAR.**

Letter No. JEL-3/2017

To

6724

E&P-1/Dt.

27.4.17

Sub

All the Divisional deputy Registrar Cooperative Societies.

Construction of office building of PACS with Financial assistance of State Govt.

Ref:- This Directorate letter No.20574 dt. 28.10.2016

Sir,

With reference to the above noted subject I am to say that Govt has been pleased to grant assistance in favour of PACS/LAMPS working in the state for construction of office building those are running in rented building. During the year 2015-16 & 2016-17 grant in aid has been provided for construction of office building in respect of 112 & 197 respectively and the funds has been placed with the PACS concerned (List Enclosed) for taking up the construction work. Govt in cooperation Department has formulated an operational guidelines vide letter No 7809 dt 24.10.2016 which has already been communicated to you vide letter under reference. However the copy of the said letter is also once again communicated here with for your guidance and necessary action at your level. The major items as envisaged in the guidelines are indicated here under for your reference:-

1. Two model plan for construction office building with an estimated cost of Rs.50.00laks & Rs.5.00laks have been prepared by the engineering Cell of OSAM Board & the details of the estimate plan has been communicated to you vide the letter under reference.

2. No further assistance from Govt. in subsequent years will be provided. The latter maintainance of the building will be borne by the PACS/LAMPS concerned.

3. The management of the concerned PACS shall decide which of the model plan to be adopted before taking up the construction work with prior approval of the concerned DRCS subject to condition that the excess amount shall be met out of the paddy commission beyond the amount released by the State Govt. under Grant in aid for the purpose.

4. Under no circumstances the building shall remain incomplete & unutilized. It is ensured that no costly & unnecessary equipments will be installed by the concerned PACS.

5. Concerned PACS/LAMPS will act as the Executing Agencies.

6. The amount so released will be kept in a separate account maintained in the Branch Bank of the concerned DCCBs.

7. The concerned management shall adopt a resolution for the construction work as per one of the model plan with prior approval of DRCS

8. A committee will be formed with the President of the PACS/LAMPCS One member of the Management, Branch Manager of the CCB, Cooperative Extension officer of the Block In case the post of CEO is vacant, one ICS/SARCS may be nominated by the concerned ARCS to the committee.

9. The Secretary of the PACS is to maintain all the accounts of expenditure of the construction work with accountability to the committee.

10. No advance will be given to any office bearer of the society & member of the management under any circumstances. Payment shall be made against receipt/bills & muster role for labor engaged for the work.

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11. The committee to meet fortnightly convened by the Secretary where in the progress of work, expenditure made & the review note be submitted to the ARCS/DRCS

12. The JE/AE of the Block/ Rural Development/PWD/Irrigation /OSAM Board may be requested to supervise /guide the construction work.

13. Check measurement of the work performed by the PACS to be done by the Engineering personnel of PR/RD/ PWD/Irrigation working at the Block level or Engineering Cell of OSAM Board & submit a copy of the MB countersigned by the member of the Management to the concerned ARCS retaining a copy in the PACS for record.

14. The Executing agency will submit the Utilization Certificate to RCS, Odisha in OGFR Rule & Form, countersigned by the concerned ARCS & DRCS (Copy enclosed) along with Project Completion Report with photograph.

15. The amount with interest accrued be refunded to Govt, if unutilized.

16. Quality of the office building will be the responsibility of the PACS/LAMPCS periodical evaluation be made by the ARCS/DRCS

17. The construction work should be completed within 4 months.

18. RCS(o) will monitor the project & ensure completion of the Project within the norms & approved cost.

19. RCS(O) is to approve any deviation /revision of cost of estimate basing on the site condition & excess project cost after the measurement & may authorize the DRCS for approval of the plan & estimate.

20. DRCS/ARCS are to ensure alienation of Govt. Land /ROR in favour of the PACS.

21. The DRCS concerned is to furnish a monthly progress report in respect of the work progress.

22. The DRCS concerned are to ensure maintainance of the Govt. funds in a separate account and intimate the date of credit of the amount in the said account

In view of the above, it is impressed upon you to see that the construction work of the office building will be taken up immediately & be completed within the stipulated period adhering to the norms prescribed in the Guide lines formulated by the Govt. in cooperation department.

Yours faithfully.

Registrar

Cooperative Societies, Odisha.

Memo No.

6725
Dt. 27-4-72

Copy along with the Guidelines and Govt. orders with regard to the grant in aid sanctioned to all the Assistant Registrar of Cooperative Societies for information and necessary action. They are requested to circulate the guide lines to the concerned PACS for their guidance.

Registrar

Cooperative Societies, Odisha

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27.4.17

Memo No.

Copy along with the Guidelines and Govt. orders with regard to the grant in aid sanctioned to all the Secretaries of DCCBs for information and necessary action. They are requested to ensure opening of the separate account for the purpose by the PACS concerned.

Registrar

Cooperative Societies, Odisha

6727

Memo No.

27.4.17

Dt.

Copy along with the Guidelines forwarded to all the Collectors & District Magistrates for information and necessary action. They are requested issue suitable instruction to the Block Development officers and other Engineering Departments to spare the Engineering personnel for supervision of the Construction work at the PACS level.

Registrar

Cooperative Societies, Odisha

6728

Memo No.

27.4.17

Dt.

Copy forwarded to the General Manager, OSAM Board, Bhubaneswar/Managing Director, Odisha State Cooperative Bank Ltd for information and necessary action.

Registrar

Cooperative Societies, Odisha

6729

Memo No.

27.4.17

Dt.

Copy forwarded to the Auditor General Cooperative Societies, Odisha, Bhubaneswar for information and necessary action.

Registrar

Cooperative Societies, Odisha

6730

Memo No.

27.4.17

Dt.

Copy forwarded to the Deputy secretary to Govt. Cooperation Department for information and necessary action

Registrar

Cooperative Societies, Odisha

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Memo NO

29/5/17

Date

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Forwarded to the files of copies for information and action for the

